**Position Title - Occupational Therapist (Grade 2)**

**Position Purpose**  
To provide occupational therapy services to Scope customers and NDIS participants. To actively support the clinical and professional development of peers.

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<th>Division:</th>
<th>South Division</th>
<th>Reports to</th>
<th>Therapy Team Leader</th>
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<td>Contract</td>
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**Scope’s Mission**  
Scope’s mission is to enable each person we support to live as an empowered and equal citizen.

**Scope’s Vision**  
Scope will inspire and lead change to deliver best practice. We will:

- support and listen to each person and their family.
- provide leadership to influence strategy and policy.
- deliver person driven, flexible & responsive services to build a sustainable future.
- build on our foundation for success through our expertise in service delivery, workforce development, quality improvement and research.

We will deliver better outcomes.

**Scope Approach**

- **see the person**
- **do it together**
- **do it right**
- **do it better**
## Position Description

### Key Function | Key Accountabilities, Responsibilities & Deliverables
---|---
Service Provision | • Plan, deliver and evaluate Occupational Therapy services to customers and NDIS participants, which build on family / client strengths, needs and priorities.
| | • Support children and adult’s inclusion and participation in the communities that they choose.
| | • Provide services and supports in collaboration with others.
| | • Ensure that positive and productive relationships exist between Scope, the local community, and families.
| | • Demonstrate an understanding and ability to provide services and supports within the parameters of the funding available.
| | • Participate in regular professional development opportunities to keep up with current developments
| | • Fulfil administrative requirements such as data collection and record keeping
| | • When assigned, supervise and train assistants, volunteers and students, ensuring the maintenance of professional, clinical, ethical, and safety standards
| | • Ensure compliance with our duty of care to clients (Code of Practice).
| | • Ensure services meet quality service standards, and contract agreements.

People Leadership | • Contribute to maintaining an effective team.
| | • Actively support the clinical and professional development of peers.
| | • Attend and participate in meetings, reviews and committees as required whilst seeking guidance and feedback from others for work performed.

Workplace Health & Safety | • Responsible for ensuring that Scope complies with its legal requirements and strives for best practice in the provision of a safe workplace for all.
| | • Work within the policies and procedures of the organisation particularly those promoting a safe working environment (including OH&S procedures).

## Selection Criteria

### Occupational Therapist

#### Qualifications & Knowledge/Experience
| Bachelor of Applied Science (Occupational Therapy) / Bachelor of Occupational Therapy / Masters of Occupational Therapy |

#### Technical Competencies
| Understands how occupational performance relates to developmental stages and how it is impacted by developmental, neurological, intellectual and physical disability
| Demonstrates knowledge of Occupational Therapy assessment tools relevant to role/sector(s)
| Demonstrates an ability to assess the equipment needs of clients in relation to daily activities including, sleeping, sitting, safe transport and personal care
| Assesses need for modifications to home and other environments accessed by people with a developmental, intellectual or physical disability
| Uses appropriate assessment checklist(s) and follows prescription requirements and processes when prescribing or recommending equipment
| Demonstrates ability to prescribe adaptive equipment and assistive devices to facilitate and enhance occupational performance |
### POSITION DESCRIPTION

- Demonstrates a range of intervention strategies to address needs that relate to activities of daily living, functional performance, fine motor skills, motor planning, sensory processing, perceptual motor, handling and sensory integration

### Behavioural Competencies
- A commitment to a person and family centred approach
- Excellent skills in collaboration and demonstrated skills in working in partnership
- A commitment to the inclusion and participation of people who have a disability within their local and natural communities
- The ability to work independently
- Excellent written and verbal communication skills
- A commitment to ongoing development of skills and capabilities
- A commitment to using evidence as a basis for practice

### Licenses & Accreditations
- Cleared Police Check for disability within the last twelve months
- Working with Children’s check (required for all direct support roles)
- Must satisfy all visa requirements for working in Australia
- Drivers license (required for all roles where there is a requirement to travel to deliver services)
- Current registration with Australian Health Practitioner Regulation Agency

### Authorisation:

This Position Description has been reviewed and approved by the General Manager

**People & Culture Authorisation**

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Job Evaluation Completed: ________________________________ Position Created: ________________________________

Organisation Hierarchy Amended: ____________________